



SUBJECT

Preparing a Job in ColorPro

EFFECTIVE DATE

August 1, 2009

S.O.P. NUMBER

CPRO0001

DATE REVISED

August 1, 2009

PAGE

1

OF

1

Standard Operating Procedure

The following procedure outlines the steps involved in preparing a Job in ColorPro for later use in FlexPro.

1. If you wish to base the new job on settings from an audit on an already existing job, load up this job first by selecting **File > Load Job** from the main menu bar.
2. Load or create a project by first selecting **File > Projects**. Type in a new name and click **Save**, or click on an existing project in the list to select it. Click **Open** to load the project.
3. Create a new job by selecting **File > New Job**. Type in a new job name and any additional comments and click **Save**.
4. Set the audit specifications by selecting **Utilities > Setup Spec Limits**. Click on the **Color, Dot Gain** and **Tolerance** tabs and configure the settings of each as needed, and click **OK** to accept.
5. Ensure that the **Audit Type** pull down has been set to **Press Sheet**.
6. Select the appropriate color bar from the **Color Bar** pull down. If the correct color bar is not available, or you wish to verify an existing color bar's elements, select **Utilities > Color Bar** editor and create a new color bar or check the existing color bar builds.
7. Set the printing unit color rotation by selecting **Utilities > List > Ink Rotation List**. You can also check the ink color names at this time. Once satisfied, click **OK** to confirm.
8. Select the operator name under the **Operator** pull down. Operators may be added by selecting **Utilities > List > Operator List**.
9. Set the white paper reference values by selecting **Utilities > Set Paper Reference**. Take a spot reading of the sample stock and click **OK** to confirm.
10. Set the **Audit Name** to 0 (number zero) in order to prime it for FlexPro.
11. If you have a printed sample of the Color Bar available, it is good practice to read the sample into the software in order to check that the Color Bar and Specifications are set correctly. To do this, ensure that software graph mode is set to **Graph > Density/Total Dot Gain** and then select **Graph > Input Graph**. Scan the printed sample and verify that it scanned correctly by examining the various graphs.
12. Once satisfied that all the settings are correct, select **File > Save Audit**. The job is now ready to be loaded from FlexPro.